



**June Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Thursday, June 16, 2022

4:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/93298404996?pwd=RnVxbHhOUExmN3Jpa0pLOGJvcTB0UT09>

**Board Members Present:** Bob Weinberg, Evan Piekara, Crystal Williams, Laura Fitzgerald, Andrew Ellenbogen, Robert Patterson, Tikia Thompson (4:37 PM to 4:57 PM), Janelle Suggs (4:58 PM), Maegan Marcano (5:09 PM).

**Board Members Absent:** Shantania Williams, Jackie Lendsey.

**Guests:** Dionne Dabelow (EdOps).

**DC Scholars Staff Present:** Business Manager Emily Stone, Head of School Amy Helms, Director of Finance and Operations Kimberly Lucas.

- I. Welcome and Agenda Review
  - a. Mr. Weinberg called the meeting to order at 4:34 pm after taking roll call to determine the presence of a quorum.
  
- II. Chair Updates
  - a. There were no Chair Updates and the Board moved to Agenda item III.
  
- III. Approval of Meeting Minutes
  - a. May 26, 2022 Meeting

Mr. Patterson made a motion to approve the May 26, 2022 Meeting Minutes. Mr. Piekara seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
  
- IV. Governance Committee Report
  - a. At the recommendation of the Governance Committee, and after discussion, Mr. Patterson made a motion to approve the SY22-23 Board Calendar. Mr. Piekara seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
  - b. At the recommendation of the Governance Committee, and after discussion, Mr. Patterson made a motion to approve the SY22-23 Scholar & Family Policies. Mr. Piekara seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
  
- V. Academic Committee Report



- a. The Academic Committee Chair Ms. Fitzgerald provided an oral report related the Academic Committee meeting materials included in the packet. Discussion Followed.

VI. Finance Committee Report

- a. April 2022 Financials

Mr. Ellenbogen provided an overview of the April 2022 financials included in the board materials. Discussion followed.

- b. Contracts: Vote for Approval

- i. Securemedy Inc.

At the recommendation of the Finance Committee, and after discussion, Mr. Ellenbogen made a motion to approve the Securemedy Inc. contract. Mr. Weinberg seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

- ii. EdOps Data

At the recommendation of the Finance Committee, and after discussion, Mr. Ellenbogen made a motion to approve the EdOps Data contract. Mr. Weinberg seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

- iii. Busy Bee Environment Services

At the recommendation of the Finance Committee, and after discussion, Mr. Ellenbogen made a motion to approve the Busy Bee Environment Services contract. Mr. Weinberg seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

VII. Head of School's Report

- a. Ms. Helms provided an oral report on the following:

- i. Accreditation: Monitoring Report Update;
  - ii. Summer at DC Scholars;
  - iii. COVID Planning;
  - iv. SY22-23 Hiring Updates;
  - v. SY22-23 Enrollment;
  - vi. Academic Achievement;

- b. Ms. Helms responded to questions and comments from the Board.

VIII. Executive Session

- a. Mr. Weinberg announced that pursuant to the DC Code §2-575(b)(10), a portion of an Open Meeting may be closed "to discuss the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of ... public charter school personnel, where the public body is the board of trustees of a public charter school."
- b. All DC Scholars staff and contractors were asked to leave the meeting.



- c. Mr. Weinberg made a motion to enter the Executive Session at 5:15 PM. Mr. Piekara seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
- d. Mr. Weinberg put on the record that in the Executive Session, the SY22-23 Employment contract for Ms. Helms, Head of School, was approved by the Board based on a motion by Mr. Weinberg, a sufficient second, and a roll call vote.
- e. At 6:24 PM, the Board voted to end the Executive Session.

IX. Closing

- a. Mr. Weinberg made a motion to adjourn the meeting. The motion was seconded, and Mr. Weinberg conducted a roll call vote. The motion was approved, and the meeting was adjourned at 6:29 PM.
- b. Mr. Weinberg thanked the board members for their participation.

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [open.govoffice@dc.gov](mailto:open.govoffice@dc.gov).*

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**July Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Thursday, July 27, 2022

5:15 pm via Zoom

<https://dcscholars-org.zoom.us/j/87886817169?pwd=OUZSeE5wcm1NRWQyODNQYtPVjhiQT09>

**Board Members Present:** Bob Weinberg, Jackie Lendsey, Evan Piekara, Crystal Williams, Laura Fitzgerald, Tikia Thompson, Shantania Williams (5:29 PM).

**Board Members Absent:** Andrew Ellenbogen, Janelle Suggs, Maegan Marcano.

**DC Scholars Staff Present:** Head of School Amy Helms (5:26 PM), Director of Mathematics Dr. Brittany Whitby, Director of ELA Alexis Redeemer, Principal LeAngelo Emperor, Director of Finance and Operations Kimberly Lucas, Business Manager Emily Stone.

- I. Welcome and Agenda Review
  - a. Mr. Weinberg called the meeting to order at 5:18 pm after taking roll call to determine the presence of a quorum.
  
- II. Approval of Meeting Minutes
  - a. June 16, 2022 Meeting  
Ms. Lendsey made a motion to approve the June 16, 2022 Meeting Minutes. Ms. C. Williams seconded. Mr. Weinberg conducted a roll call vote. The motion was approved.
  
- III. Finance Committee Report
  - a. Mr. Weinberg recognized Executive Coach Jennifer Leonard to explain each contract.
  - b. Contracts: Vote for Approval
    - i. Revolution Foods  
At the recommendation of the Finance Committee, and after discussion, Ms. Lendsey made a motion to approve the Revolution Foods contract. Ms. C. Williams seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
    - ii. Delta-T Group  
At the recommendation of the Finance Committee, and after discussion, Mr. Piekara made a motion to approve the Delta T Group contract. Ms. C. Williams seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.
    - iii. Alignstaffing  
At the recommendation of the Finance Committee, and after discussion, Ms. Lendsey made a motion to approve the Alignstaffing contract. Mr.



Piekara seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

iv. Swing Education

At the recommendation of the Finance Committee, and after discussion, Ms. Lendsey made a motion to approve the Swing Education contract. Ms. C. Williams seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved.

IV. Closing

- a. Mr. Weinberg made a motion to adjourn the meeting. Ms. Lendsey seconded, and Mr. Weinberg conducted a roll call vote. The motion was approved, and the meeting was adjourned at 5:43 PM.
- b. Mr. Weinberg thanked the board members for their participation.

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**Annual Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Wednesday, September 14, 2022

4:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/2327282255?pwd=WnYweTh0aWFZdEVldVJOaDZyR3JnQT09>

**Board Members Present:** Bob Weinberg, Andrew Ellenbogen, Crystal Williams, Jackie Lendsey, Tikia Thompson, Laura Fitzgerald, Maegan Marcano, Evan Piekara (4:44 pm), Janelle Suggs (4:48 pm).

**Board Members Absent:** Shantania Williams.

**DC Scholars Staff Present:** Head of School Amy Helms, Executive Coach Jennifer Leonard, Business Manager Emily Stone, Director of Finance and Operations Kimberly Lucas, Director of ELA Alexis Redeemer, Executive Coach Nicole Bryan.

**Guests/EdOps Staff:** Dionne Dabelow, Finance Specialist; Vickie Ho (5:05 pm), Finance Specialist.

I. Welcome and Agenda Review

- a. Mr. Weinberg called the meeting to order at 4:33 pm after taking roll call to determine the presence of a quorum.
- b. Mr. Weinberg announced the schedule for the evening.

II. Acknowledgements

- a. Mr. Weinberg announced end of the term (non-renewal) of Secretary and Governance Chair Crystal Williams in October 2022. Mr. Weinberg and Mrs. Emily Stone made acknowledgements for the contributions of Ms. C. Williams throughout her three-year term. Discussion followed.
- b. Mrs. Jennifer Leonard announced the end of the term (non-renewal) of Treasurer and Finance Committee Chair Andrew Ellenbogen in September 2022. Mrs. Leonard and Mr. Weinberg made acknowledgements for the contributions of Mr. Ellenbogen during his six-year term. Discussion followed.
- c. Ms. Amy Helms announced the end of the term (term limit) of Board Chair Robert Weinberg in September 2022. Ms. Amy Helms and Ms. Nicole Bryan made acknowledgements for the contributions of Mr. Weinberg throughout his nine-year term. Discussion followed.

III. Election of Officers

- a. Mr. Weinberg requested a nomination for Treasurer. Mr. Ellenbogen nominated Evan Piekara to serve as Treasurer. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
- b. Mr. Weinberg requested a nomination for Secretary. Ms. Lendsey nominated Maegan Marcano to serve as Secretary. Ms. C. Williams seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.



- c. Mr. Weinberg nominated Jackie Lendsey for Board Chair. Ms. Marcano seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
- IV. Election and Nomination of New Board Members
- a. Ms. C. Williams shared the recommendation of the Governance Committee for the Board to elect William Raleigh Sims as a DC Scholars Board Trustee. Ms. Lendsey moved to approve Mr. Sims as a DC Scholars Board Trustee. Mr. Piekara seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was unanimously approved.
  - b. Ms. C. Williams shared the recommendation of the Governance Committee for the Board to elect Stanley Schwartz as a DC Scholars Board Trustee. Ms. Marcano moved to approve Mr. Schwartz as a DC Scholars Board Trustee. Mr. Piekara seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was unanimously approved.
- V. Appointment of Committee Chairs and Members.
- a. Ms. Lendsey appointed Mr. Piekara as Chair of the Finance Committee, Ms. C. Williams as Chair of the Governance Committee, Ms. Fitzgerald as Chair of Academics Committee, and Ms. Lendsey as Chair of the Head of School Oversight Committee.
  - b. Ms. Lendsey also named the members of all Board committees:
    - i. Finance Committee: Evan Piekara, Stanley Schwartz.
    - ii. Governance Committee: Crystal Williams, Raleigh Sims, Maegan Marcano.
    - iii. Academics Committee: Laura Fitzgerald, Janelle Suggs, Shantania Williams, and Tikia Thompson.
    - iv. Head of School Oversight Committee: Jackie Lendsey, TBD
- VI. Conflict of Interest Form
- Ms. Lendsey reminded all Board members to complete and submit a Conflict-of-Interest form to Mrs. Stone.
- VII. Closing
- Mr. Weinberg made a motion to close the meeting. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a roll call vote. The motion was approved, and the meeting was adjourned at 5:12 pm.

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**September Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Wednesday, September 14, 2022

5:15 pm via Zoom

<https://dcscholars-org.zoom.us/j/2327287755?pwd=WnYweTh0aWFZdEVldVJOaDZlYR3JnQT09>

**Board Members Present:** Bob Weinberg, Andrew Ellenbogen, Jackie Lendsey, Crystal Williams, Laura Fitzgerald, Tikia Thompson, Janelle Suggs, Maegan Marciano, Evan Piekara, Raleigh Sims, Stanley Schwartz.

**Board Members Absent:** Shantania Williams.

**Guests:** Dionne Dabelow (EdOps), Vickie Ho (EdOps), Meshia Easley (Incredible Designs).

**DC Scholars Staff Present:** Head of School Amy Helms, Director of Mathematics Dr. Brittany Whitby, Director of ELA Alexis Redeemer, Principal LeAngelo Emperor, Director of Finance and Operations Kimberly Lucas, Executive Coach Jennifer Leonard, Business Manager Emily Stone.

- I. Welcome and Agenda Review
  - a. Ms. Lendsey expressed gratitude for the board electing her as Chair of the Board for SY22-23.
  - b. Ms. Lendsey called the meeting to order at 5:19 pm after taking roll call to determine the presence of a quorum.
- II. Chair Updates & Introductions
  - a. Ms. Lendsey welcomed W. Raleigh Sims to the Board.
  - b. Ms. Lendsey welcomed Stanley Schwartz to the Board.
  - c. School staff, school contractors, and Board Members introduced themselves to the new Board members, named above.
- III. Approval of Meeting Minutes
  - a. July 27, 2022 Meeting  
Ms. Lendsey made a motion to approve the July 27, 2022 Meeting Minutes. Ms. Marciano seconded. Ms. Lendsey conducted a roll call vote. The motion was approved.
- IV. Governance Committee Report
  - a. Ms. Lendsey recognized Governance Committee Chair Crystal Williams to explain the SY22-23 Employee Policies excerpt. Discussion Followed.
    - i. At the recommendation of the Governance Committee, and after discussion, Ms. Marciano made a motion to approve the SY22-23 Employee Policies excerpt. Mr. Piekara seconded the motion. Ms. Lendsey conducted a roll call vote. The motion was approved.





- b. Ms. C. Williams provided Committee updates regarding the Goals Tracker and Board Member recruitment.
- V. Finance Committee Report
- a. Mr. Ellenbogen provided an overview of the June 2022 financials included in the board materials. Discussion followed.
  - b. Mr. Ellenbogen acknowledged Jennifer Leonard to review the Contract Summary included in the board materials.
  - c. Vote for Approval
    - i. SY22-23 Financial Policy Manual  
At the recommendation of the Finance Committee, and after discussion, Mr. Piekara made a motion to approve the SY22-23 Financial Policy Manual. Ms. Marcano seconded the motion. Ms. Lendsey conducted a roll call vote. The motion was approved.
- VI. Head of School's Report
- a. Ms. Helms provided a verbal report on the following:
    - i. Enrollment Changes and Challenges;
    - ii. Summer Work and Staff Development;
    - iii. Start of the School Year Updates;
    - iv. No Shots, No School Policy and Implementation;
    - v. PARCC Data and Academic Recovery Overview;
    - vi. Fall 2022 Priorities;
  - b. Ms. Helms responded to questions and comments from the Board.
- VII. Head of School Oversight Committee Report
- a. The Head of School Committee Chair Ms. Lendsey provided an oral report. Discussion followed.
- VIII. Academic Committee Report
- a. The Academic Committee Chair Ms. Fitzgerald provided an oral report related Head of School report and beginning of year family engagement work by the school staff. Discussion Followed.
- IX. Closing
- a. Ms. Lendsey made closing remarks and called for a motion to end the meeting. Mr. Piekara made a motion to adjourn the meeting. Ms. Marcano seconded, and Ms. Lendsey conducted a roll call vote. The motion was approved, and the meeting was adjourned at 6:25 PM.

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